

**MINUTE OF THE FERRY LOCAL COMMUNITY PLANNING PARTNERSHIP MEETING**  
**HELD ON THURSDAY 25<sup>th</sup> AUGUST 2016 AT 5.30 PM**  
**AT FORTHILL SHELTERED HOUSING COMPLEX, BROUGHTY FERRY**

**PRESENT:**

David Simpson,	Chair, Ferry Local Community Planning Partnership
Baillie Derek Scott	Elected Member
Councillor Laurie Bidwell,	Elected Member
Councillor Kevin Cordell,	Elected Member
Ailsa McAllister,	Health and Social Care Partnership
Inspector Cath Lannen,	Police Scotland
Rita Smart,	Forthill Tenants' Association
Charlie Delaney,	Barnhill Tenants & Residents Association
David Easson	Broughty Ferry Churches
Douglas Barr,	Dundee City Council, Housing & Communities
Karen O'Rourke,	Grove Parent Council
Adele McGrath	Broughty Ferry Community Council
Carole Jenkins,	Dundee City Council, Housing & Communities

**APOLOGIES:**

Councillor Ken Guild,	Elected Member
Gary Knox,	Dundee City Council, City Development
Joyce Barclay,	Health & Social Care Partnership
Graham Hutton,	Dundee City Council, Children and Families, Grove Academy
Sandro Paladini,	Broughty Ferry Traders Association
Nick Toner,	YMCA/CLD Regeneration Worker

**Check whether you have received apologies from the Fire Scotland Rep**

**1. WELCOME AND APOLOGIES**

The meeting did not commence until 5.45 p.m. due to the Chair being delayed. David welcomed everyone to the August meeting of the Ferry Local Community Planning Partnership.

Apologies were noted as above.

**2. PREVIOUS MINUTE AND MATTERS ARISING**

Dougie Barr's apologies were not noted on the last minute in May.

**Matters Arising**

**2.2 of the Main Minute**

Rita Smart raised that local sheltered tenants and residents had received the green food caddies and bags but unfortunately there was no information with the bins, particularly about the recycling bags and also what people are expected to do with the bins. The public meetings held in the local area were well over a year ago and many people do not remember the details of the recycling scheme and what is expected of them.

**Action:** Carole to contact Janet Wade in Environment.

David Easson raised that he still doesn't think that people know about the changes to the liners of the recycling bins as many of them had not been delivered directly to the householder. People are still tying bags onto the handles because they are not aware of the changes to recycling bags.

**ACTION**

### Fairness Commission

Councillor Bidwell asked whether this meeting would be considering the report on the Fairness Commission as detailed in the May minute. Carole explained that with the Local Plan Consultation and a number of other reports being published at the moment, she wondered whether partners would be happy to wait until we had a more comprehensive idea of what people's issues were in Broughty Ferry which is presently being collected and collated as part of the Engage Dundee process. The Ferry Learning Partnership had met earlier in the week where the results of the Dartington Report had been discussed by Senior Management of each school and a number of other partners. Kestin Jorna, the Senior Information Officer had provided detailed analysis of some of the results. The results of Dartington, and a number of other reports need to be considered so a comprehensive picture can be developed before moving forward.

**Action:** LCPP needs to consider whether there should be a separate feedback event to discuss the Engage Dundee results or whether this should be incorporated into November's meeting.

David Easson asked whether the video footage that had been played at the Fairness Commission Conference was available.

**Action:** Carole to ask Peter Allan.

### 3. COMMUNITY PLAN UPDATE AND REPORT

Following on from the discretion about the Fairness Commission, Carole provided details of how they Engage Dundee Consultation was progressing in Broughty Ferry. Carole circulated a copy of the Engage in the Ferry postcards and explained that these had been used at a number of community events over the summer to collect people's views about issues and services required for the next 5+ years.

Postcards had been left at Broughty Ferry Library and both post offices for completion by the public.

Carole is working with individual partners and asking them to take the postcards to events they were holding in the area and had had a recent successful event at Brown Street GP Surgery earlier that week.

There will be a number of Focus Group arranged over the coming two months and the Co-op at Barnhill had agreed that partners could go in with a table to speak to people there.

There would be some targeted street work undertaken over the next two months and also Carole would organise for a few hundred to be delivered to parts of the Ferry Ward.

Carole also gave an update about the online Engage Dundee form which partners are asked to circulate to people within their organisations and groups, the link is <http://www.dundee.gov.uk/engagedundee>. There is also [facebook.com/engagedundee](https://www.facebook.com/engagedundee) and [twitter@ENGAGEDUNDEE](https://twitter.com/ENGAGEDUNDEE).

The Engage Dundee form is lengthy and takes considerable time for it to be completed as groups and organisations need between 15 minutes and half an hour to provide comprehensive comments.

Grove Academy had kindly agreed to ask every pupil from S1 to S6 to complete a version of the Engage Dundee form. Carole had been asked to attend the City Wide Pupil Council earlier that week and the 5<sup>th</sup> and 6<sup>th</sup> year representatives from the school have highlighted the questions they thought were important for young people and had spent over an hour completing the forms on behalf of each Local Community Planning Partnership. Carole to work with Grove Academy regarding ongoing consultation.

### Issues to Consider

- (1) Partners need to be aware that Regeneration staff are limited in the amount that they can attend so need to be made aware of opportunities where the postcards and consultation can take place.

Councillor Bidwell raised the issue of getting as comprehensive a gender balance as possible and acknowledged the difficulty in gaining the views of men. It was suggested that some consultation events take place in local coffee shops and pubs.

**Action:** Carole to take forward

- (2) Ailsa McAllister suggested that if partners from Health & Social Care were given copies of the postcards they could arrange for Healthcare Workers to take these to home visits.

**Action:** Carole to take forward.

Rita Smart reminded partners of the event that Celebrate Age Network had held in May. Analysis of the results was still taking place but a report would be available in due course and the members of CAN were hoping to talk to each Local Community Planning Partnership highlighting the gaps in each area. It was agreed that any results that were available would feed into the overall planning consultation process.

David Simpson said that the Fairness Commission document was an important and pivotal document that needed to work on as a partnership. However, it was evident that there was a huge amount of information being collected at the moment and it would be difficult to do justice to this. David confirmed that this will either be a substantive item on the next LCPP agenda or a separate meeting will be convened.

### Funding applications for consideration by the Ferry Local Community Planning Partnership

Carole had circulated a list of the applications that had been received over the previous two months and these were discussed as follows:

#### (1) Application from Barnhill/St Margaret's Playgroup

Partners were made aware of this application coming in at the May meeting. A considerable amount of work is ongoing with the Voluntary Committee and partners agreed the application for £1,750.

#### (2) Application from Dundee Jazz Festival for two local concerts to be held at the Mackinnon Centre and another local community venue.

After discussion it was agreed that this would be a welcome addition in the Ferry and £1,625 application was agreed.

### **(3) Application for Provision of Adapted Seating Equipment**

Dougie Barr was able to provide details of the planned upgrading and extending of play equipment at Dawson Park. Approximately £70,000 of money had been set aside to provide the upgrade, however, there was no capital monies available for seating and other facilities for families so the Partnership was asked to support an application for £3,000.

After discussion it was agreed that this would be supported by the Partnership.

### **(4) Application from the Dundee Chinese School for £1,995-£2,400 for a free trial of Chinese language and culture**

There was considerable discussion about this application as partners were unsure as to the level of need across the ward. It was felt that the local schools could work directly with the Chinese School if this was part of individual school or teachers' lesson plans and whilst the opportunities being offered would be very welcome, it was felt with very limited budget of £10,000 it was not possible to support this application at the present time.

### **(5) Application from Friends of Broughty Ferry Library**

This is a very recent application where the Friends would like to purchase three laptops so that more young people and adults can use the newly upgraded Youth Space and Library for study and research. The application is for £1,209 and the Partnership agreed that this would be an application that they would like to support acknowledging that the library was a central hub for many people to access help and support.

### **(6) Application from Friends of Grove Academy**

Carole explained that she had only just been passed details from Karen who then gave an update on the work of Friends of Grove Academy and the need that they had for noticeboards. Whilst it was agreed that this application would be too late for the Doors Open Day, it was acknowledged that a supply of notice boards would be useful, not only for Friends of Grove and Grove Academy but other local community groups who would be able to borrow them for their events in future years. It was agreed that Grove should be supported with an application for £600.

There was discussion from the Partnership as to whether applicants should be invited to Partnership meetings to discuss their applications, however, this was seen as restrictive due to the timings of the Partnerships and most people felt an update report from the Communities Officer would suffice. Partners could have copies of the individual applications if required and in future it would be possible to include the narrative from every application into the funding update.

**Action:** Communities Officer to note.

Rita Smart asked why there was no local rep from either Broughty Ferry or the West End on the monthly Building Stronger Communities meetings where the final decision about these funding applications is made. Carole had raised this with Dundee Partnership in the past but would contact Paul Davies to get a response which will be circulated to the Partnerships. Carole explained that this could be a considerable time commitment for community reps from community organisations as Building Stronger Communities meets once a month on a Thursday morning. However, it may be possible for some representation to take place to some of the meetings.

#### 4. DEPARTMENT/AGENCY ORGANISATION UPDATES

##### **Grove Academy Parent Council**

Karen O-Rourke, as well as discussing the funding application, said that the next Grove Parent Council AGM was taking place on Tuesday 13<sup>th</sup> September where a number of office bearers will no doubt be elected. Partners are to note that the Friends of Grove have been included in the Doors Open Day on 17<sup>th</sup> September where the school would be open between 10.30 a.m. and 2.30 p.m. It was an opportunity for all groups to come along and have a stand if they wished as well as a Fair Trade Café being available on the day.

##### **Broughty Ferry Community Council**

Adele McGrath explained that the Community Council hadn't met for two months due to the summer, however, the next meeting was on 6<sup>th</sup> September where the Boundary Commission results were awaited. The Community Council had put in an application to the Community Choices Fund to help with the provision of adapted play area and greater participation for families with physical and learning difficulties. The Community Council would also work more closely with young people. Finally, the work of David Hewick over the last 20 years was acknowledged.

##### **Neighbourhood Services Environment**

Dougie Barr said that work was going on regarding looking at a risk assessment for the beach after the recent fatalities that had happened around Britain. The present lifeguard service finishes on Sunday 4<sup>th</sup> September so it is necessary to look at future procedures and the current risk assessment. Carole asked whether consideration could be looked at over the October holidays should the weather be good. The beach award had been received for 2017. Water quality for 2017 has been classed as excellent.

Laurie Bidwell questioned whether the warning flags were used along the beach. Dougie explained that the lifeguards make an assessment and put up the flags if deemed necessary.

Dougie also explained that after complaints by elected members and the public, the department was looking at bringing forward the street spraying programme which should hopefully deal with issues of growth in road channels. There is also ongoing improvements to Reres Hill where they are hoping to install a three panel noticeboard and are working with the Broughty Ferry Development Trust. A number of new bins have been put in place, particularly along Strathmore Street and also the purchase of new sports equipment and goals for Dawson Park.

Carole Jenkins asked about the condition of the pitch at Dawson Park which Grove Academy now feel they can't use at all and have had to make alternative arrangements for their sports. Dougie explained that the pitch was regularly reviewed, however, it had been in situ for 11 years and would be very costly to replace.

Kevin Cordell asked about the criteria for bus stop bins? Dougie explained that there were no rules in the past and there was a problem with the more provision of bins increasing fly tipping along main roads.

### **Broughty Ferry Churches Group**

David Easson said the group had met that afternoon on 25<sup>th</sup> August and updated with three issues:

- (1) The Christian Aid cheque presentation of £723.14 went very well and as a result Christian Aid would like to come to an open meeting in the future about what the organisation does across the country. As soon as the information is available David will circulate to partners.
- (2) The leaflets that the Churches Group provide were discussed again. One leaflet is to be placed in guest houses and hotels and the group are working on a leaflet for the Christmas period which will be circulated at the Lights Switch-On. David is looking for willing traders who are prepared to have some of these leaflets in their shops. It was suggested that he contact the Traders Committee who can arrange for an e-mail to go round the members.
- (3) David informed the group that there is a plan by MSP's to make greater contact with communities through local churches and Action of Churches in Scotland.

### **Neighbourhood Services Housing & Communities**

Jim Fenton explained that the external cyclical Maintenance programme had now been finalised for Nursery Road, Fort Street, King Street, and Manor Street and that this programme would be ongoing.

Rita suggested that some of the tenants needed to know that they would need to leave their doors open to allow paint to dry and could more information be given out to sheltered housing tenants.

There was the Environmental Improvement Budget which had highlighted work for such as fences in Nursery Road, Strathmore Street, work in Aberdour and Abernethy. One of the issues raised by elected members was to do with the cottages in Anton Drive where the Environmental Improvement Budget had paid for a fence to be installed. Keys need to now be provided so that workmen can gain access, however, due to Community Safety concerns, some thought needs to be put into what keys are made available to who. It was suggested that keys could be left at the Sheltered Housing Complex and Carole suggested that Claire Ramsay at Community Safety is contacted to see if they have any ideas from other areas of the city. David Simpson reminded the group that the criteria for the spend from Environmental Improvement Budgets as this came from local people paying rent.

Jim also explained that the money would be used for the marking of parking bays in Abercrombie Street which he understood had been highlighted on a recent Walkabout Report.

### **Barnhill Tenants & Residents Association**

Charlie Delaney explained that the recent walkabout had started well but eventually split into three separate groups and he was concerned about the co-ordination of the report.

David Simpson said he had been made aware of the concerns of local residents about the area managed and leased by the Scottish Garden Association Veterans regarding the fence and the way the land has been left. He was going to meet with representatives from the organisation to find out what their future plans were and also to see what needed to be done. Charlie explained that local residents felt that enforcement action was now necessary in order to deal with an eyesore that had been in place for many years.

Councillor Bidwell explained that the leasing arrangements were not straight forward but wondered if there could be any work done with a Housing Association to see if the area could be improved. David replied that until we knew the intentions of the Veterans Association it was difficult to move forward, however, an early meeting would be arranged to discuss this.

Action: David Simpson to meet with Scottish Gardens Veterans Association

### **Councillor Bidwell**

Raised that the recent City Development Committee had agreed £64,000 worth of coastal protection work for investigative ground works to start along the Esplanade and Beach Crescent. Local residents had received a letter about this.

Carole explained City development had sent apologies. However. As well as the coastal protection work mentioned by Cllr Bidwell, Dundee City Council, in partnership with Leisure and Culture are seeking design proposals from external consultants, for extending Broughty Ferry Library to create a community/library hub. Project funding avenues are currently being reviewed.

### **Forthill Tenants Association**

Rita reported that they had had their AGM on 13<sup>th</sup> July and they now had nine people on the Committee. Unfortunately, the first meeting was not quorate, and are hoping that the meeting in September will elect office bearers.

Rita raised issues about anti-social behaviour taking place in the flats in Anton Drive and tenants coming to the recent meeting to ask for help. Inspector Lannen said she would work with Rita and the group to get further information and it was agreed that Carole would try and obtain a supply of Want it Sorted leaflets so that these could be given out at meetings if tenants had concerns in the future.

Rita also explained that they were wanting to have a public meeting in October/November to discuss the ongoing works of the External Maintenance so that tenants and residents knew what to expect.

**Action:** Carole to pass this on to Cheryl and Mark.

**Bailie Scott**

Updated that Broughty Ferry Development Trust were having their AGM on 27<sup>th</sup> August and were wanting to collaborate more closely with other groups in Broughty Ferry, in particular Broughty Ferry Community Council.

Ferry Time was still going through the paperwork and process to apply for charitable status which was a very cumbersome and lengthy process. Partners are to note that the Broughty Ferry Timebank are going to be at the shop in 39 Gray Street from Monday 21<sup>st</sup> November to Saturday 10<sup>th</sup> December. This will promote the Timebank to the community and will be an information point on all things Timebank. It will also allow for a fundraising element and there will be items on sale such as knitwear, craft items, cards, gifts etc. There will also be home baking, biscuits, teas and coffees etc.

Derek also reported Committee that Committee had agreed there would be new charging points for electric cars and that £286,000 would be invested in Queen Street Car Park to allow two rapid chargers and four fast chargers and a reconfiguration of disabled bays.

Finally, he raised that the Traders had written to everybody about the auction for the Oor Wullie statue and the just giving page that had been established to allow the community to buy the statue next to the RNLI building.

**Police Scotland**

Inspector Lannen went through the report for the Ferry and in particular highlighted the positives especially the significant reduction in house breaking. She reiterated the importance of good reporting, especially around motorbikes and the need for intelligence about where these are kept within the local community. David Easson again reported that it would be useful for the Partnership to have year on year reports rather than just quarterly reports as it was very difficult to see how an area had improved as there were different issues in each quarter. Cath Lannen agreed to take this back to the analysts who prepare the reports.

Action – Police Scotland

Adele McGrath raised the recent concerns about children and young people being approached by people in cars and vans. There had been an incident at Panmurefield with a 17 year old and a recent incident at Barnhill Primary. Cath explained that there were increased patrols present in the area and how important it was for people to phone any concerns they had into the Police. Work would be ongoing with the school. It was also important for parents to work with their children in regards to this.

**Health & Social Care Partnership**

Ailsa explained that the ongoing planning work had now moved into Phase 2 of the Needs Assessment and information was being drilled down into individual localities. They are also working on a public facing website which is being developed.

Work was continuing with HOPE which is Helping Older People Engage and money had been given to five sheltered housing associations, Abertay, Home Scotland, Caledonia, Hillcrest and Sanctuary who were looking at levels of support and how to engage with other agencies. This should help people with regards to issues around bereavement, the filling in of forms, advice and support for benefits and befriending. It was agreed that Ailsa

would send a flier to Carole Jenkins for circulation as this had not been included in the recent Broughty Ferry Browser but there would be opportunities coming up with the Local Plan Consultation. This is a self referral process.

Self directed support is continuing and there is also ongoing work regarding the Homeless Strategy which is due to go out for consultation. Partners are reminded about the My Life resource and the continuing development of this as a resource.

## **ACTION**

### **5. A.O.C.B.**

David thanked everybody for their attendance and asked if there was any other business. David Easson wanted it acknowledged how good the Oor Wullie trail had been for not just the city of Dundee but Broughty Ferry as it had created a very fun atmosphere and got people going to all different parts of the city.

### **6. DATE AND TIME OF NEXT MEETING**

Thursday 17<sup>th</sup> November 2016 at 5.30 p.m. in Broughty Ferry Library.