

**MINUTE OF THE FERRY LOCAL COMMUNITY PLANNING PARTNERSHIP MEETING**  
**HELD ON THURSDAY 28TH MAY 2015 AT 5.30 PM**  
**AT BROUGHTY FERRY LIBRARY, QUEEN STREET**

**PRESENT:**

Elaine Zwirlein,	Chair, Ferry Local Community Planning Partnership
Councillor Laurie Bidwell,	Elected Member
Councillor Kevin Cordell,	Elected Member
Councillor Ken Guild,	Elected Member
Baillie Derek Scott	Elected Member
Graham Elrick,	Police Scotland
Craig Thomson,	Scottish Fire and Rescue
Stan Nutt,	Broughty Ferry Community Council
Alistair Cairns,	Dundee City Council, Housing Department
Fiona Reekie,	Dundee City Council, Housing Department
Gordon Reid,	Dundee City Council, City Development
Graham Hutton,	Rector, Grove Academy
Joyce Barclay,	Dundee City Council, Social Work
Douglas Barr,	Dundee City Council, Environment Department
Karen O'Rourke,	Grove Parent Council
Rita Smart,	Forthill Tenants and Residents
Steve James,	Broughty Ferry Traders Association
Jacqueline Duncan,	Broughty Ferry Traders Association
Neil Cooney,	Broughty Ferry Business Improvement District
Carole Jenkins,	Dundee City Council, Communities & Policy

**IN ATTENDANCE:**

Ewan MacNaughton,	<a href="mailto:ewan.macnaughton@tayside-contracts.co.uk">ewan.macnaughton@tayside-contracts.co.uk</a>
Dougie Mckay,	<a href="mailto:douglas.mckay@tayside-contracts.co.uk">douglas.mckay@tayside-contracts.co.uk</a>
Nick Toner,	YMCA, Broughty Ferry

**MEMBERS OF THE PUBLIC**

There was 1 members of the public in attendance. Also there was a representative from the Evening Telegraph.

**APOLOGIES:**

David Easson	Broughty Ferry Churches Group
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**1. WELCOME AND APOLOGIES**

Elaine welcomed everyone to the meeting. Apologies were received and noted as above.

**2. PRESENTATIONS – ROADS MAINTENANCE PARTNERSHIP**

Dougie Mckay and Ewan MacNaughton passed around a leaflet entitled Management of the Council Owned Road and Footway Assets Guidance on Communication and Enquiries. The leaflet lists the key services that are provided by the Partnership and also lists an outline of the services not provided with links to where the public can go should they need assistance.

Customer Enquiries are directed to a central system through the Dundee City Council Customer Care line. All calls are logged and sent to the appropriate Officer for action.

The work is generally done on a three year rolling programme of which there

**ACTION**

are still two years to go in this programme. Partners were handed a map showing the work scheduled for the next 12 months. This includes preventative treatments, corrective treatments and includes works to adopted footways, un-adopted footways and non-adopted assets.

Roads Maintenance Partnership would like comments and feedback about the leaflet as to its design, layout and more importantly the information it contains. All contacts to Carole Jenkins so she can collate responses to the Partnership.

There is also work done out of the Revenue Budget which is reactive and includes safety inspections and work on safety related defects. This work also includes gully cleaning and road markings and the City has a two single man Gully Cleaning Operators across the City. The work also includes winter clearance and Partners are to note that the Partnership has won awards for their work.

Not included are works to do with traffic signals, car parking enforcement and street lighting.

### **Questions**

Councillor Bidwell asked what percentage of roads and footway does Broughty Ferry have compared to the rest of Dundee?

### **Answer**

There are no figures available and Partners are to note that work is determined on a priority basis across the whole City and is not worked out on the basis of the number of streets/population or geographical area. All work is done on a needs and asset management basis.

### **Question**

Elaine Zwirlein questioned whether people could report faults on-line?

### **Answer**

Yes, they can go through the Customer Services, however customers can't get feedback and the Roads Maintenance Partnership have to give feedback through other means. This is an issue with not just the Roads Maintenance Partnership but other departments as well. When a customer phones in they are given a reference number so that they can check progress.

### **Question by Rita Smart, Forthill Sheltered Housing**

She noticed on the map that Nursery Road is going to have some work carried out. She asked that the Sheltered Housing Wardens are made aware as early as possible so that people with restricted mobility would have as much notice as possible.

### **Answer**

The works are scheduled to take place mid-June to July and confirmation that there would be a note to the Sheltered Housing Wardens. The Partnership are improving their signage and people may have noted the numbers of signs being installed before work starts.

Carole Jenkins gets the majority of notifications of work starting and always forwards information on when available.

**Question**

Kevin Cordell asked what criteria was in place to take into account cyclists and the conditions that they need to be able to cycle safely?

**Answer**

The Roads Maintenance Partnership follow national guidance and try and deal with all safety defects in carriageways and footpaths to a standard of 40mm deep and the size of a dinner plate in a carriageway and 20mm deep and the size of a dinner plate along a footpath. There is also attention given to footpaths in the localities around Schools. The Partnership are aware of barriers to maintenance can cause major problems.

**Question**

Joyce Barclay, Social Work asked about how dropped kerbs are installed and in particular the quality of the dropped kerbs considering the amount of older people in Broughty Ferry?

**Answer**

Any new dropped kerbs need to be ordered through Neil Gellatly. The Roads Maintenance Partnership will advise when a footpath is being worked on and if there are orders for new dropped kerbs then they will be arranged at the same time. Issues of quality are important to do with dropped kerbs because it is to do with gradients and accessibility for pushchairs, wheelchairs and mobility scooters.

**Question**

Elaine Zwirlein asked regarding a budget for emergency works.

**Answer**

Formal inspections are carried out anything from once a week to every 32 weeks depending on locality and other knowledge. Condition scoring is carried out on a regular basis.

**Question**

Laurie Bidwell questioned some of the footpaths that may have low footfall most of the year but the need in The Ferry for footpaths to be upgraded due to tourism issues especially along The Esplanade which has a footpath which is in poor condition.

**Answer**

The high amenity areas are taken into account when surveyed but they are not given a factor or weighting. There is an opportunity to feed into the Roads Maintenance Partnership's on walkabouts.

Elaine Zwirlein thanked Dougie and Ewan for their presentation and welcomed the ongoing consultation with both the Local Community Planning Partnership and the wider community.

There was a commitment to provide the Communities Officers with a list of the detailed questions raised at all Local Community Planning Partnerships and these would be circulated in due course.

### 3. DEPARTMENT/AGENCY/ORGANISATION UPDATES

#### 3.1 Broughty Ferry Traders Association

Gala Week preparations have been organised for some weeks now and work is happening on the brochure and the organisation for the day. The Traders are looking at running a FoodFest in August at the Woodlands Hotel and details will be circulated later to advertise. Partners are also to note that they are looking to run Fashion Shows in the future months.

#### 3.2 Social Work

Joyce Barclay told partners about the My Life Portal on the DCC website which signposts services and support and allows customers to have access to greater choices.

Also partners to look at Tom Story which is an example of how the integration of Health and Social Care could work.

Also the Dundee Carers Partnership had a conference and are looking at the production of a joint Commissioning Statement.

There is a World Elder Abuse event on 20th June 2015 and this links in the adults support "See Something Say Something" campaign.

Partners are reminded about the opportunities afforded with the Community Payback Team who recently have done a lot of very good work for the community. Their contact number is 435001. They also do a laundering service for any children's clothing which goes to recycling.

First Contact Team number is 434019.

#### 3.3 City Development

Gordon Reid updated the Partnership regarding the Local Development Plan preparation which is looking to collate all the comments fed in from the recent consultation to a main issues report which will go out to consultation to local groups and Local Community Planning Partnerships. The main pressure for Broughty Ferry are sites along the Arbroath Road, north of the Arbroath Road in particular for housing.

The conservation area appraisal results will be taken to the June Committee.

#### 3.4 Housing Department

Alistair Cairns explained that he will now be working in the West District Housing Office and Fiona Reekie will be the new Housing rep from the August meeting. Fiona introduced herself, contact details, [fiona.reekie@dundeecity.gov.uk](mailto:fiona.reekie@dundeecity.gov.uk).

#### 3.5 Environment Department

Dougie updated the Partnership explaining that the ongoing annual maintenance work is being done at the moment. Kerbs and roadside spraying is completed ahead of time due to good weather. Floral displays are being planted the second week in June and the hanging baskets. Also attended the walkabout in North Barnhill and the majority of actions had been completed.

Also Partners to note the opening of the tennis facility at Dawson which has been widely publicised.

The department are waiting to hear about the Resort Award and there will no doubt be a press release soon and are looking to run a campaign about pride in the beach.

A question from a member of the public asked about new bins in the Harbour and along the beach front. Dougie confirmed that these had already been installed.

### **3.6 Broughty in Bloom**

Stan Nutt said that it was a busy time of the year and the group were looking for more helpers. Hanging baskets were being installed in Brook Street and Grey Street and the group are looking for extra baskets and were needing more money and more planters. They also asked for additional space for a Greenhouse or a poly tunnel. Suggestions were made about both the MacKinnon Centre and Balmossie Fire Station.

### **3.7 Broughty Ferry Community Council**

Stan said that he had now taken over as the Chair of the Community Council and were looking forward to working with the City Council on a marketing exercise and training exercise to encourage more members.

### **3.8 Broughty Ferry Development Trust**

Derek Scott explained that the group after their last AGM in 2014 were now moving forward and an AGM was planned for 27th June 2015 at Castle Green. A newsletter and posters have been sent out to members and there will be a guest speaker from the Development Trust Association, Mr Rory Dutton.

The Trust are looking to work in partnership with others looking at smaller projects in particular, the upgrade of Reres Park which a number of community groups have raised as needing attention. As with other groups The Trust are desperately looking for new members.

### **3.9 Councillor Kevin Cordell**

Councillor Kevin Cordell noted that there was more work going on around the Schools and particularly about trying to change driver behaviour. Neil Gellatly has confirmed that there will be a multi-agency approach to help Barnhill sort recent issues out with parking and safety issues.

He also raised concerns around the maintenance of Sandy Park and the surrounding area and the ongoing refusal of the Greenbelt Company to engage with local residents or indeed Officers of the City Council.

Despite receiving assurances from Greenbelt when the upgrade of Sandy Park was taking place they do not seem to be adhering to any agreements or conditions regarding maintenance.

### **3.10 Forthill Sheltered Housing Complex**

Rita said that they had a very successful Open Day at the Complex which was standing room only. Alistair Urquhart the Forgotten Highlander was in attendance and a good time was had by everyone. Forthill Tenants and Residents have started having their regular meetings again after the upgrade of the Complex and it was confirmed that Dundee City Council Housing Department were organising a walkabout.

### **3.11 YMCA, Broughty Ferry**

Nick Toner introduced himself and said that a number of initiatives were being taken forward by the YMCA in particular the clearing of some land at the back of the building to form a community garden. Nick is also working with Grove Academy and the YMCA are looking to celebrate their 150th Anniversary in 2016.

### **3.12 Grove Academy**

Graham Hutton gave a summary of all the successes that Grove have achieved over the last year including a number of awards and sporting achievements. The School still continues to raise money for Charities and the next event is a Fashion Show on 11th June which goes towards fundraising. There is an exchange trip with Japan on 19th August and also trips planned to Berlin and Uganda.

He raised the problems with parking around the School which are becoming increasingly more difficult and as well as affecting staff getting in and out are causing safety issues.

Elaine Zwirlein said she would take this issue up with Neil Gellatly.

There is a lot of work going on around the Health and Wellbeing agenda in particular to do with transition and work with the Broughty Ferry Youth Network regarding relationship work.

Rita Smart mentioned that a Pension Book has been developed and wondered whether Mr Hutton would consider using this in Modern Studies to promote the work of the Dundee Pensioners Forum. Rita to contact Graham with the details.

### **3.13 Police Scotland**

Partners will note from the recent Tactical Assessment that calls are down in Broughty Ferry in particular youth calls. There had been a number around the Castle and Rock Gardens but none of them had been malicious. Noise complaints are still highest in the Abercrombie, Aberdour, Strathmore Street area. Whilst complaints are going down in the area there are still issues for local people. Drug activity is low as are vandalisms.

House break-ins have gone down significantly after the jailing of two prolific housebreakers and this was particularly welcomed for North Barnhill.

The Ferry Pub Watch was continuing around the local bars. There had been some local issues with the Royal Marines but there were now joint patrols taking place with Police Scotland and the Military Police.

### **3.14 Fire Scotland**

Craig Circulated the latest performance sheet and noted that the performance figures were exceptionally good this quarter. There had only been two secondary fires and two accidental dwelling fires caused by cooking.

Scottish Fire and Rescue will be consulting about their Strategic Plan and a letter has gone out regarding an event on 12th June.

Craig also wanted the Partnership to note that despite there being newspaper articles about the closure of Balmossie Fire Station there was no truth in the articles that the Station was under threat of closure.

### **3.15 Community Plan Update**

**ACTION**

Carole Jenkins explained that the newsletter had been delayed due to workload issues and also issues to do with the format and design. However, the work was progressing and will be produced in the next couple of months.

Partners are to remind groups and individuals about the funding available for The Ferry. Carole is expecting a couple of applications to be coming in soon but there is £11,500 to spend before the end of next March.

Work is continuing with the Beach Management Group and Carole will be working with the Environment Department on its Action Plan before the next meeting on 17th June.

A number of groups will have stalls at Gala Day to raise the profile of their work but also the overall Community Planning in The Ferry. Broughty Ferry Development Trust, Friends of Broughty Ferry Library, the YMCA are just a small number of groups who will be doing fundraising and engagement events.

#### **4. COMMUNITY ISSUES RAISED BY MEMBERS OF THE PUBLIC**

Doug McLaren thanked the Environment Department for upgrading the bins around the Harbour. He also mentioned that the Community Payback Team may be able to be used to put lids on bins at Sandy Park which may help alleviate some of the problems local people are having.

He also asked Gordon Reid to update about the Tay Plan Consultation which will be held at Central Library in the coming weeks.

Neil Cooney gave a brief explanation about the opportunities a Business Improvement District could offer The Ferry. There are more than 200 bids across the UK with 31 in Scotland. There will be consultation with the businesses both by survey and face to face and consultation with local community groups. Work will be progressing to highlight the boundary of the bid which may include the Secondary School. The establishment of baseline services from different services in the Council will be required and there are opportunities to link the Business Sector with the community.

#### **5. DATE OF NEXT MEETING**

Thursday 27th August 2015 at Grove Academy. Carole Jenkins to organise a Let with the School.